FAIRFIELD PUBLIC SCHOOLS

NON-CERTIFIED PAY PLAN OPTIONS 2020-2021 10 AND 10.5 MONTH EMPLOYEES

If you wish to change your current pay plan option, please complete the form below and email to payroll@fairfieldschools.org no later than **August 3**, **2020**.

ALL 10 AND 10.5 MONTH EMPLOYEES ARE PAID ON THE 22 PAY PLAN UNLESS OTHERWISE REQUESTED.

THOSE HIRED AFTER THE START OF SCHOOL WILL AUTOMATICALLY BE ON THE 22 PAY PLAN.

NO ACTION IS NECESSARY IF YOU ARE NOT CHANGING YOUR CURRENT OPTION

NON-CERTIFIED BI-WEEKLY STAFF ONLY

I elect the checked plan to commence in September 2020:

____ 22 PAY PLAN (September – June)

_____ 26 PAY PLAN (Regular school year plus July and August)

PRINT NAME: ______

EMPLOYEE ID#: _____

Your ID# is on your paystub and on your ID badge

SIGNATURE:	
------------	--

_____ DATE: _____

If you have any questions, contact Angela Hooks or Christine Dale, Payroll Specialists, at the Payroll Office (203) 255-8386 or by email payroll@fairfieldschools.org

FAIRFIELD BOARD OF EDUCATION PAYROLL OFFICE 501 KINGS HIGHWAY EAST, SUITE 210 FAIRFIELD, CT 06825