



November 13, 2020

Dear Parent(s) and Guardian(s):

Over the past two months we have been working to improve the remote and in-person learning experience for all of our elementary school students. In this communication, we have outlined our common elementary school expectations.

Remote Learning

- A synchronous special each day (e.g.: art, music, physical education, library/media).
- Word work and number corner activities, including videos, word lists, and vocabulary building exercises.
- Social studies or science work (e.g.: science videos, journals, presentation reviews, reading, multi-day projects, hands-on activities, or scavenger hunts).
- Students are expected to complete all assigned lessons and resulting assignments/activities for the remote learning experiences.

Many of these activities will have direct connection to what is occurring during the in-person learning portion of the day. For example, a child may be assigned a non-fiction reading that will be used in the following day's lesson. Moreover, a number corner activity may be used during morning meetings or the daily math lesson.

The method of remote delivery will be in several formats. Teachers may post assignments or work on your child's Google Classroom. However, some activities cannot be made into a digital format and will be sent home with your child either the day before or day of the activity.

In-Person Learning

This past month, our teachers engaged in professional learning around supporting students who may be home and cannot come to school. This learning included the purchase and use of new equipment and programs. Teachers will engage students with their learning while teaching **fully remote on November 25**, as we have done on all prior early dismissal days this year. Students will follow the [Elementary Alternate Schedule](#). In addition, students who are in quarantine will be able to join their current elementary class for the in-person portion of the day **beginning on November 30**. A schedule will follow from the school and teacher if this impacts your child.

We believe these changes will improve our programs and outcomes for our elementary students. If you have any questions or concerns, please contact your child's classroom teacher or me.

Thank you,

Principal



Live Video Instruction Expectations

Fairfield Public Schools will create opportunities for students and teachers to stay connected, while remaining flexible and sensitive to the needs, rights, and privacy of students, staff, and families.

Student Expectations

Students will...

- Be required to attend all live events scheduled during their assigned class time, as required by the teacher. *Students must keep their cameras and audio ON throughout the lesson or until the teacher releases the class.*
- Log into Google Classroom daily and be responsible for completing all posted assignments.
- Abide by all Board of Education and school policies.
- Complete any asynchronous instruction (videos, reading, etc.), received outside of assigned class times to engage in on remote or non-class days.
- Communicate with teacher(s) any needs related to engaging in remote learning.

Parent Expectations

Parents will...

- Encourage their child to complete assigned work.
- Call the attendance line and report your student's absence for any reason.
- Communicate any concerns to teachers, related service staff, and/or support staff. *Parents are not expected to assume the role of teacher, but should inform teachers/staff so concerns can be addressed.*
- Consider a distraction-free location appropriate for successful remote learning.
- Support your child(ren)'s participation and engagement in remote learning each day.

Reminder: Recording of any live video instruction is strictly prohibited

Further details are in the attached [NOTICE TO PARENTS / GUARDIANS REGARDING RULES AND GUIDELINES FOR PARTICIPATION IN LIVE VIDEO INSTRUCTION](#).



Who to Contact Guidelines

You can find teacher email addresses on your school webpage. Please note all school emails are: First Initial, Last Name@fairfieldschools.org. For example, jdoe@fairfieldschools.org

| Contact | Elementary | Middle | High |
|--|---|--|------|
| | For questions about... | | |
| Classroom Teacher | <ul style="list-style-type: none">What is happening in the classroom.Homework, student progress, specific grading questions. Much of this is available on Infinite Campus.Any concern that a parent has regarding an aspect of the students’ classroom experiences should always be directed first to the classroom teacher. | | |
| Teacher Liaison | | <ul style="list-style-type: none">Crew policies; scheduling crew conferences; interdisciplinary activitiesField Trips | |
| School Counselor | <ul style="list-style-type: none">Adjustment problemsPeer relationships | <ul style="list-style-type: none">SchedulingAcademic placementAdjustment problemsPeer relationshipsOverall academic performance | |
| Dean | | <ul style="list-style-type: none">Student disciplineBus issuesGeneral school safety concerns | |
| Principal or Assistant Principal; Headmaster or Housemaster | If your question or concern was not resolved by your initial contact | | |
| | <ul style="list-style-type: none">Student disciplineBus issuesGeneral school safety concerns AND all topics listed to the right | <ul style="list-style-type: none">Special Education testing, placement and instructionSchool activitiesOverall curriculumFacilitiesSchool-wide communicationsAny items not listed elsewhere | |

If you need support with a technology device, send an email to reghelp@fairfieldschools.org. Technology questions about an assignment, activity or instruction should be directed to the Classroom Teacher.